



Hollins University

Printing Sustainability Policy



\$10.00 worth of prints per fiscal year (July—June)
(Remaining balances will not carry over, nor will a refund be issued)



Color printing is available



Two-sided printing counts as 2 prints



Optional additional prints in increments of \$5.00

Charges will be as follows:

	Price
Black & White Single Sided	\$0.02
Black & White Duplex	\$0.04
Color Single Sided	\$0.04
Color Duplex	\$0.08
Scan to H: drive or email	Free

For additional prints, please see Anna Copplestone in Dana 242 between the hours of 8:30am-4:30pm M-F. You must pay with cash or check.

IT Help Desk
Dana 242/ x7777